



NEW YORK STATE BOARD OF REGENTS AND COMMISSIONER OF EDUCATION
89 Washington Avenue, ALBANY, NY 12234

Form B Instructions: Undergraduate Programs

Institution name, campus location:

Complete one form for the main campus and one for each branch campus as defined in § 4-1.2 of the Rules of the Board of Regents. For example, an institution with two branch campuses would submit three reports. Specific data do not apply uniformly to all institutions. This form is specifically for *undergraduate* student programs only.

1. Download this PDF file to your desktop
2. Type your data in the fillable fields
3. **Save this file as "Institution Name.ADR.17.18.B"**
4. If submitting for multiple locations, indicate the campus location in the file name
5. Email the completed report and supporting documents to accreditor@nysed.gov

Part A: Admissions & Financial Aid

1. Undergraduate admissions (first-time, full-time, first-year students, Fall 2017):

Number of completed applications:	Number of acceptances:	Acceptance rate:	
Number of enrollees:	Enrollment rate:		
Freshman persistence rate 2017-2018 (full-time, first-time, first term to second term):	Entering number:	Continuing number:	Persistence rate:

2. Fall enrollment (head count for the 2017 Fall term):

Full-time undergraduate:	Part-time undergraduate:
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3. Describe any changes made to the admissions process in the past year:

4. If the institution participates in Title IV, federal loan default data (most recent year data):

Year:	Number in default:	Rate of default:
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5. Regardless of institutional participation in Title IV, is there alternative financial support available for students?

Yes No

If there is additional financial support available to students, describe the nature of the support:

What percent of students enrolled receive this additional support?

Part B: Educational Program

1. Courses:

Total number of course titles offered:

Total number of course sections offered:

Percent of sections taught by full-time faculty:

Total number of courses for credit provided by a nonaccredited* entity through one or more contractual relationships:

*Not accredited by an agency nationally recognized as an accrediting agency by the U.S. Secretary of Education.

2. Distance Education:

Head count enrollment in
distance education
courses:

Number of courses
offered through distance
education:

Part C: Faculty

1. Number of Faculty (all faculty at location in the 2017 Fall term):

Full-time:	Part-time:	Faculty-student ratio:	Average credit load:
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Part D: Student Achievement

1. Number of awards granted in the preceding academic year (2017-2018):

Certificates	Associate	Baccalaureate
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2. Undergraduate graduation rates for all full-time students, graduating in Spring 2018:

Associate:

Average completion time for graduates (years):	Number finished on time (2 years):	Number finished within 150% time (3 years):
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Baccalaureate:

Average completion time
for graduates (years):

Number finished on time
(4 years):

Number finished within
150% time (6 years):

3. Outcomes for **2017** graduates, as numbers:

Pursuing further
education:

Job placement in
field of study:

4. Academic year 2017-2018 licensure examination scores. Provide results of licensure (teaching, nursing, law, etc.) or equivalent proficiency outcomes of enrollees and graduates:

Exam date:

Test name:

Number
participating:

Institutional
pass rate:

Exam's overall pass rate
(across all institutions):

Exam date:

Test name:

Number
participating:

Institutional
pass rate:

Exam's overall pass rate
(across all institutions):

Exam date:

Test name:

Number
participating:

Institutional
pass rate:

Exam's overall pass rate (across all
institutions):

Exam date:

Test name:

Number
participating:

Institutional
pass rate:

Exam's overall pass rate (across all
institutions):