



New York State
EDUCATION DEPARTMENT

Knowledge > Skill > Opportunity

2017-18 LEA Application for ESSA-Funded Programs

Online Application Process – Accountability Section

TITLE I SCHOOL AND COMMUNITY SERVICES OFFICE

2017-18 LEA Application for ESSA-Funded Programs - AGENDA

- Every Student Succeeds Act (ESSA)
 - Accessing the Application
 - Accountability Status
 - Accountability Addendum
 - Public School Choice
- Next Steps and NYSED Support

Every Student Succeeds Act (ESSA)

- USDE has indicated that an SEA must minimally collect from LEAs the assurances included in Section 8306 of the ESSA prior to awarding FY17 funds.
- In addition to the required LEA assurances, SEAs may collect any other information the SEA deems necessary for proper implementation of each grant program.
- The new application has been streamlined to focus on the required assurances from Section 8306 of the ESSA, as well as programmatic and fiscal information that staff have determined is necessary to properly administer each program.

NYSED Business Portal – Accessing the Application

- After logging in, select “*SED Monitoring and Vendor Performance System*”.



New York State
EDUCATION DEPARTMENT
Knowledge > Skill > Opportunity

My Applications

- > SEDDAS User Guide
- > SED Delegated Account System (SEDDAS)
- > SED Monitoring and Vendor Performance System

Dashboard for [redacted]

Welcome Message

Welcome to the NYSED Survey System (SEDMonitoring). You are seeing this page as you have been assigned Surveys by Multiple Areas. Please select a System from the list below to view Surveys for that System.

Systems you are associated with

System	Actions
MVPs	View Surveys for MVPs
Office of Early Learning	View Surveys for Office of Early Learning
Race to the Top	View Surveys for Race to the Top
Title 1 School and Community Services	View Surveys for Title 1 School and Community Services

- Click on “*View Surveys for Title I School and Community Services*” to access surveys issued from our office.



New York State
EDUCATION DEPARTMENT
Knowledge > Skill > Opportunity

Accountability Status

- The *Accountability Information* section of the application may be accessed by selecting it from the *Survey Navigation* panel.

- Applicants are required to indicate Yes/No as to whether or not the LEA is identified as a Focus District for 2017-18.

The screenshot shows a web application interface. On the left is a 'Survey Navigation' panel with a list of sections: Introduction, Section 8306 Assurances, State and Federal Assurances, Consultation/Collaboration, Fiscal Information, Program Information, Accountability Information (highlighted in green), Accountability Addendum, and Public School Choice Options. An orange arrow points from the 'Accountability Information' section in the navigation panel to the main content area. The main content area has a header 'Accountability Status' and a question: '1 Is your LEA identified as a Focus District in the 2017-18 school year? *'. Below the question is a dropdown menu with the text 'Please Select'. An orange arrow points from the dropdown menu to the right. At the top and bottom of the main content area are green buttons with a left arrow and the text 'Previous'.

- If the LEA selects 'Yes', additional sections are required to complete.
- If 'No', the applicant will come to the end of the application.

Accountability Addendum

- Focus LEAs are required to set aside 5 to 15% of total allocations to support the implementation of improvement activities.
- Refer to “*Focus District Improvement Reserve Rates*” in the Document panel of the application.

Improvement Reserve

1 To support implementation of activities described in the District Comprehensive Improvement Plan (DCIP) and/or School Comprehensive Education Plans (SCEPs), Focus LEAs must calculate a 5-15% reserve based on the total Title IA, Title IIA, and Title III allocations the Focus LEA receives. Please refer to “*Focus District Improvement Reserve Rates*” in the Document section of the application for LEA reserve amounts for the 2017-18 school year.

Please Note - The district may utilize any fund source to meet this reserve, and is not limited to Title IA, Title IIA, and Title III funds.

Provide a list of the fund sources that will be used to meet the district's 5-15% Improvement Reserve. For each fund source identified, provide the amount of funds the district anticipates allocating for Improvement-related activities in support of the District Comprehensive Improvement Plan (DCIP) or School Comprehensive Education Plans (SCEP).

Fund Source	Amount of Funds	Delete Row (Will be Deleted on Save)
Please Select ▼	<input type="text"/>	<input type="checkbox"/>
	0	
Add Row		✕

- Using the drop-down menu, select the source of improvement funds and then enter the amount. Click on “*Add Row*” as needed to include additional sources.

Accountability Addendum

- Focus LEAs with Priority and/or Focus schools must set-aside one percent of their Title I Part A funds to be used in designated schools for Parent Education activities.
- Provide the necessary information for each school, and click “Add Row” as needed to include additional schools

Parent Education Reserve

2 Focus LEAs with Priority and/or Focus schools must set-aside one percent of their Title I Part A funds to be used in designated schools for **Parent Education** activities. This one percent is not subject to the private school equitable participation requirement.

In the chart below, provide a brief description of the parent education activities in each Priority and/or Focus school, regardless of the school's Title I status. For identified Title I schools, indicate the amount of funds and list Title I Part A as the fund source. For non-Title I schools, indicate the amount of funds and identify the non-Title I fund source that will support the planned activities.

For each identified Priority or Focus School, provide a brief description of the parent education activities to be conducted, the cost of those activities, and the fund source that will pay for the activity. Click on "Add Row" as needed to include each school.

Name of School	Brief Description of Activity	Cost (\$)	Fund Source	Delete Row (Will be Deleted on Save)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
		0		
<input type="button" value="Add Row"/>				<input type="button" value="✕"/>

Accountability Addendum

- LEAs must develop and implement a complaint process for each of its Title I Priority and Focus schools.
- Upload notification(s) by clicking on “Choose File” and then “Add Another Upload” as needed.

Notifications

3 An LEA must develop and implement procedures for receiving and acting on complaints from parents or other persons in parental relation to students in Title I Priority and Focus Schools, including a timeline for handling complaints.

Please upload the LEA notification of [complaint process](#) to parents.

Choose File No file chosen

Add Another Upload

4 LEAs must promptly [notify parents](#) of all students enrolled in a Title I school that has been [identified as a Priority or Focus School](#). This notice must be in an understandable and uniform format and, to the extent practicable, in a language that the parent can understand.

Please upload the LEA [accountability status notification](#) to parents.

Choose File No file chosen

Add Another Upload

- LEAs are required to notify parents that a Title I school has been identified as Priority or Focus. Upload notification(s) by clicking on “Choose File” and then “Add Another Upload” as needed.

Accountability Addendum

Public School Choice

5 LEAs must promptly, but no later than 14 days prior to the beginning of the school year, inform parents of all students enrolled in a Title I school that has been identified as a Priority or Focus School of their public school choice options. This notice must be in an understandable and uniform format and, to the extent practicable, in a language that the parent can understand.

LEAs are strongly encouraged to provide several choice options for parents. Parents should be provided a reasonable amount of time to consider their options, be given concise but detailed information on the performance and overall quality of the receiving schools, and be provided an opportunity to visit potential schools of choice.

Please upload the LEA public school choice notification to parents.

Choose File

No file chosen

Add Another Upload

- LEAs are required to notify parents in identified Title I schools of public school choice options. Upload notification(s) here.

- If an applicant indicates that it will not offer one or more school of choice, prompts will appear asking for additional information.

6 In 2017-2018, will the district provide parents of children who attend an identified Priority or Focus School with one or more schools of choice?

No, parents will not have at le. ▼

a Provide additional information about why parents will not have the opportunity to participate in Public School Choice in 2017-2018. Select all that apply.

- ☐ There is only one school serving each grade span in the district.
- ☐ All schools serving the grade span are identified as Priority or Focus Schools.
- ☐ There are geographic limitations in the district.
- ☐ Other

b Describe the interventions that will be provided at identified schools for which no Public School Choice options are available.

Accountability Addendum

Public School Choice Options

1 Provide the name, Title I status, and grade spans served for each school of choice.

School Name	Title I Status	Grade Span	Delete Row (Will be Deleted on Save)
<input type="text"/>	Please Select ▼	<input type="text"/>	<input type="checkbox"/>
<input type="button" value="Add Row"/>			<input type="button" value="✕"/>

- If an applicant indicates that it will offer one or more schools of choice, the system will skip ahead to the table above.

- Provide the necessary information for each school, and click “Add Row” as needed to include additional schools

Next Steps....

- Superintendents/CEOs and district staff were sent a system-generated e-mail from conappta@nysed.gov on June 9th, notifying them that the application is now live.
- The application – “2017-18 LEA Application for ESSA-Funded Programs” – is due by close of business on August 31, 2017.
- Additional webinars and guidance documents will be issued by the Title I School and Community Services Office to provide on-going support and technical assistance.
- District staff should visit our newly-updated web-site at:
<http://www.nysed.gov/essa/schools/consolidated-application>

NYSED Support

- TECHNICAL SUPPORT

- Please contact the SEDDAS Help Desk at SEDDAS@nysed.gov to resolve any questions related to user accounts, password resets, the SEDDAS application, and assistance with the Business Portal itself.

- SURVEY CONTENT SUPPORT

- Please contact the Title I School and Community Services Office at (518) 473-0295 or via email at conappta@nysed.gov if you have any questions or concerns regarding the content of the application/survey.

**Thank You for Your
Continued Collaboration!**

- For Additional Guidance and Support, please visit our web-site at:
<http://www.p12.nysed.gov/accountability/fundingopp.html>



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