



New York State
EDUCATION DEPARTMENT

Knowledge > Skill > Opportunity

Consolidated Application for ESSA-Funded Programs

Online Application Process – *Title I, Part A Program/Fiscal Information*

TITLE I SCHOOL AND COMMUNITY SERVICES OFFICE

Consolidated Application for ESSA-Funded Programs - AGENDA

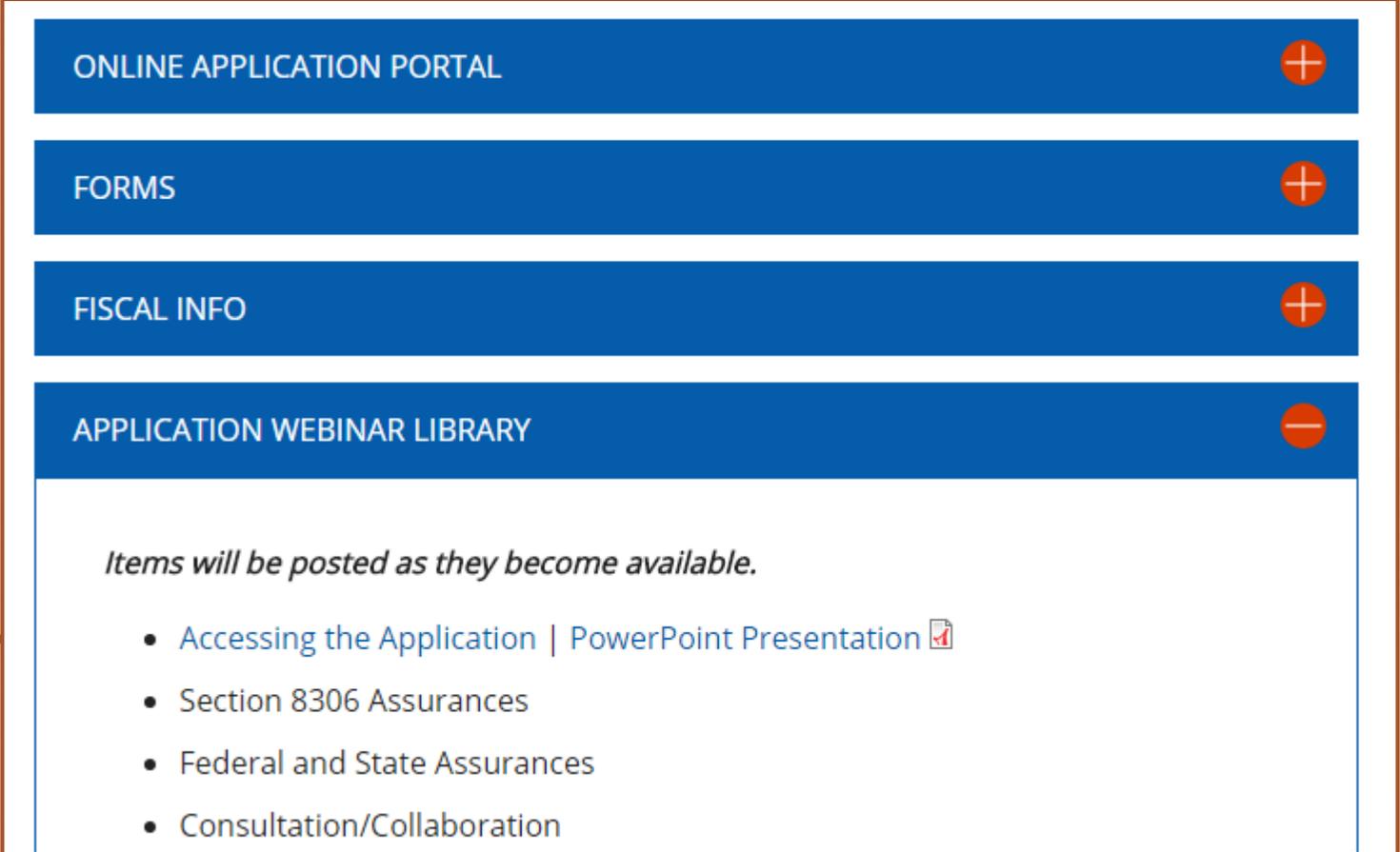
- Every Student Succeeds Act (ESSA)
 - Accessing the Application
 - Title I Fiscal Information
 - Next Steps
 - NYSED Support

Every Student Succeeds Act (ESSA)

- Consistent with the requirements outlined in the Every Student Succeeds Act (ESSA), the New York State Education Department (NYSED) has developed its online Consolidated Application to support the timely administration of ESSA-funded programs to LEAs across the state.
- The application remains streamlined to focus on the required assurances from Section 8306 of the ESSA, as well as programmatic and fiscal information that staff have determined is necessary to properly administer each program.
- The on-line platform dramatically improves NYSED's capacity to collect and analyze district-provided data in a timely manner, and then utilize that data to provide targeted support to LEAs as part of shared continuous improvement efforts.

Accessing the Application

- To access the Business Portal and for additional guidance and support, please visit our website at:
<http://www.nysed.gov/essa/schools/consolidated-application>
- *Additionally* - if the applicant is having difficulty accessing the application or has questions about a particular section of it, our office has developed a webinar library to support you through out the process.



The screenshot shows a navigation menu with four blue bars. The first three bars are expanded, showing their respective content. The fourth bar is collapsed, showing a minus sign. The content of the expanded bars is as follows:

- ONLINE APPLICATION PORTAL (+)
- FORMS (+)
- FISCAL INFO (+)
- APPLICATION WEBINAR LIBRARY (-)

Under the APPLICATION WEBINAR LIBRARY section, the text reads: *Items will be posted as they become available.*

- [Accessing the Application | PowerPoint Presentation](#) 
- Section 8306 Assurances
- Federal and State Assurances
- Consultation/Collaboration

Accessing the Application

- The “*Consolidated Application for ESSA-Funded Programs*” is found within the Title I School and Community Services Inbox. →

Welcome Message

The Office of Accountability (OA) oversees the compliance for schools and Local Educational Agencies (LEAs) in New York State. The Office works to close the achievement gap by identifying and supporting schools and LEAs that are low-performing, as well as those interested in replicating the best practices of the State's high performing and high progressing schools and districts. The Office implements New York's Accountability System under the approved Elementary and Secondary Education Act (ESEA) Flexibility Waiver, by supporting schools and LEAs that are Priority and/or Focus through the assignment of Integrated Intervention Teams (IIT), who review organizational structures and educational practices and make recommendations for district and school improvements.

The Office oversees several programs/initiatives, while working to ensure equity and access to high quality educational programs for all students by managing State and Federal allocations to LEAs, including budget approvals and monitoring of grant programs that serve low-income, migrant, homeless, and neglected and delinquent youth.

Owners

- Title 1 School and Community Services (956) →

Inbox (956) ↓ **Outbox**

Search:

Survey Recipient	Survey	Cycle	Status	Status Date	Actions
	2018-19 Consolidated Application for ESSA-Funded Programs	2018	Subject Matter Review(s)	6/05/2018	View Print

- An application can be saved and/or printed as a PDF during any point in the process by clicking on “*Print*”.

- Click on “*View*” to open the application and begin/continue to input information.

(Please Note - Multiple users may access the application at one time)

Title I Fiscal Information

- Applicants are asked to indicate which of the federal program areas they intend to apply for funding during the upcoming school year.

(Please Note - Answers on the *Intent to Apply* page determine which pages appear later in the application. Applicants may return to this page to change a response at any time during the process)

Intent to Apply

1 Does the LEA intend to apply for **Title I, Part A** funding for the 2018-19 school year? *

Please Select

2 Does the LEA intend to apply for **Title I, Part D** funding for the 2018-19 school year? *

Please Select

3 Does the LEA intend to apply for **Title II, Part A** funding for the 2018-19 school year? *

Please Select

- Title I, Part A
- Title I, Part D
- Title II, Part A
- Title III, ELL
- Title III, Immigrant
- Title IV, Part A
- Title V, RLIS

- Applicants are also asked to indicate if they intend to use *Transferability*, which permits LEAs to transfer the use of Title IIA and/or Title IVA funds to other program areas.

8 Does the LEA intend to use Transferability for the 2018-19 school year? *

Report Title: Transferability Yes No

Please Select

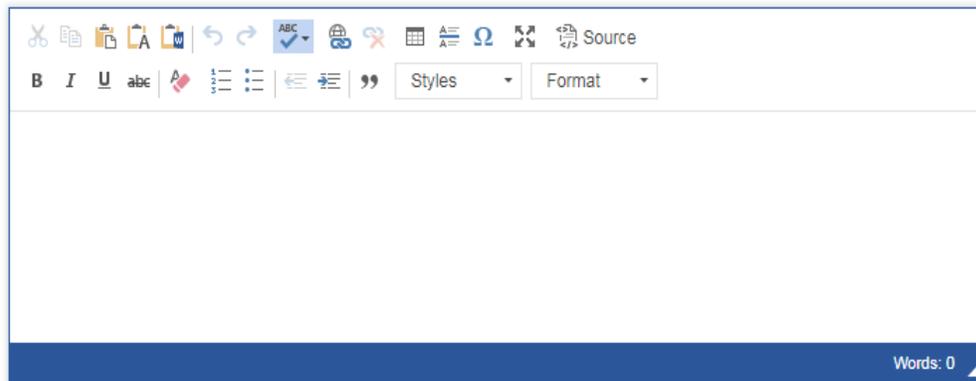
PLEASE NOTE - *Transferability* is a flexibility that permits LEAs to transfer the use of a portion of the Title II, Part A and/or Title IV, Part A funding they receive to their allocations under other programs.

Title I Fiscal Information

- Applicants are asked to discuss their Title I, Part A program in terms of specific student needs and/or obstacles confronting the LEA that impact student learning, based on a recent needs assessment.

1 In the space provided below, please describe your Title I, Part A program in terms of specific student needs and/or obstacles confronting the LEA that impact student achievement. The needs and/or obstacles should have been identified through a recent needs assessment, and should provide the basis for coordinated efforts on the part of the LEA to address them. *

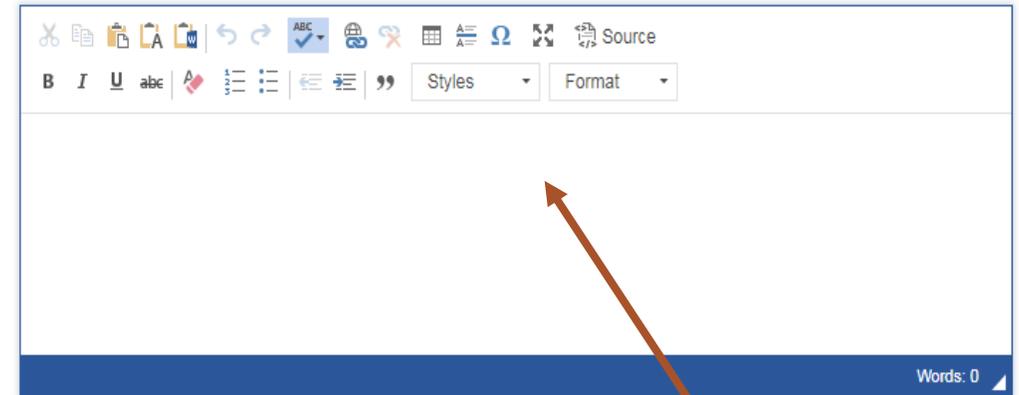
Report Title: T1A Challenges



A screenshot of a rich text editor interface. The top toolbar includes icons for undo, redo, bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, and source. Below the toolbar are dropdown menus for 'Styles' and 'Format'. The main text area is empty. At the bottom right, a blue bar displays 'Words: 0'.

2 In the space below, please describe the specific goals and/or outcomes the LEA has identified based on the information provided above. The goals/outcomes should be measurable and aligned directly to the above identified needs/obstacles impacting student achievement. *

Report Title: T1A Goals



A screenshot of a rich text editor interface, similar to the one above. The top toolbar includes icons for undo, redo, bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, and source. Below the toolbar are dropdown menus for 'Styles' and 'Format'. The main text area is empty. At the bottom right, a blue bar displays 'Words: 0'. A brown arrow points from the bottom right of this editor towards the bottom right of the 'T1A Challenges' editor.

- Applicants are also asked to describe specific, measurable goals and/or outcomes based on the information provided relating to student needs/obstacles.

Title I Fiscal Information

- Applicants are asked to complete a Title IA fiscal chart (Chart 1A), using its most current data.
- Calculations are made in real-time to provide the applicant with its Title IA per pupil amount and public/private proportionate shares (Chart 1B).

	Amount (# or \$) *
Total Title I, Part A Allocation + Funds Transferred for Title I Purposes (\$)	2,500,000
Number of K-12 Resident Students Enrolled in PUBLIC Schools (in-district) (#)	3,500
Number of K-12 Resident Students Enrolled in PRIVATE Schools (in-district) (#)	25
Number of K-12 Resident Students Enrolled in PRIVATE Schools (out-of-district) (#)	2
Number of students from low-income families who reside in Title I attendance areas and who attend PUBLIC schools (in-district) + Number of students served in Neglected Facilities in the LEA (#)	1,900
Number of students from low-income families who reside in Title I attendance areas and who attend PRIVATE schools (in-district) (#)	12
Number of students from low-income families who reside in Title I attendance areas and who attend PRIVATE schools (out-of-district) (#)	1

Input

4 Based on the information provided above, please find below the Title I, Part A Per Pupil A Proportionate Share, and Private School Proportionate Share. (Chart 1B)

	Title I, Part A - <u>Per Pupil Amount</u> (\$)	Title I, Part A - <u>LEA Share</u> (\$)	Title I, Part A - <u>Private School Share</u> (\$)
Title I Calculations	1,306.85	2,483,010.98	16,989.02

Output

(Please Note - An LEA may continue to update its information at any time, prior to final submission)

Title I Fiscal Information

Title I Per Pupil Amount (\$)	Homeless Students (#) *	Best Practice Reserve Amount (Per Pupil Am't x Student Count) (\$)	Minimum Recommended Reserve (Student Count x \$100) (\$)
1,306.85	6	7,841.09	600

- Chart 2A helps the LEA determine its required reserve for homeless students by calculating a range reserve figures from 'best practice' to 'minimum recommended'.

- Chart 2B uses the Title I Part A per pupil amount previously established to calculate a reserve figure for and neglected youth.

Title I Per Pupil Amount (\$)	Neglected Youth Count (#) *	Neglected Youth Reserve (Per Pupil Am't x Student Count) (\$)
1,306.85	5	6,534.24

	Amount (\$) *
Administration	25,000
Homeless Reserve (See Chart 2A - REQUIRED FOR ALL LEAs)	8,000
Neglected Youth Reserve (See Chart 2B)	6,500
Professional Development	0
Capital Expense	0
Pre-K Services	0
Parent and Family Engagement (REQUIRED for LEAs with an allocation greater than \$500,000)	0
Improvement Reserve (Optional for FOCUS LEAs, and includes optional Public School Choice)	0

Applicants should complete the Title I, Part A funding reserve chart - Chart 2C - using information from Charts 2A and 2B, and indicating other reserves as applicable.

	Title I, Part A - LEA Share (\$)	Total Title I, Part A - Total Funds Reserved (\$)	Title I, Part A - Funds to be Distributed (LEA Share minus Funds Reserved) (\$)
Title I Funds to be Distributed	2,483,010.98	35,500	2,447,510.98

- Chart 2D calculates the amount of funds available left over to distribute to schools.

Title I Fiscal Information

- Applicants are asked to use Chart 3A to identify **all public schools** in their district, regardless of Title I status and/or allocation. Non-Title I schools must be included, even if no funding has been allocated.

In the chart below, please identify **ALL PUBLIC SCHOOLS** in the LEA individually, regardless of Title I status, and provide the requested information for each. If no funds are allocated to a school, please indicate this with a response of "0". Click on "Add Row" for additional schools. (Chart 3A)

School Name	Grade Span	Title I Status	Student Enrollment (#)	Low Income Students (#)	Poverty Rate (%)	Bldg. Title I Allocation (\$)	Delete Row (Will be Deleted on Save)
Hyde Park Corner	K-5	School-I	222	111	50	54,666	<input type="checkbox"/>
Westminster	6-8	Targete	450	360	80	2,000,000	<input type="checkbox"/>
Balmoral	9-12	Non-Titi	525	225	42.86	0	<input type="checkbox"/>
Kensington Garden	K-5	Targete	375	236	62.93	392,901	<input type="checkbox"/>

- Charter LEAs and Special Act LEAs are required to provide information about their school(s) here as well.

10 As the LEA completes the chart above, the remaining balance will be reflected in the chart below to indicate that all funds have been appropriately assigned. (Chart 3B)

	LEA Title I, Part A - <u>Funds to Distribute</u> (\$)	Amount Remaining to be Identified (\$) - <u>Remaining Balance</u>
School-Level Title I, Part A Funds	2,447,567.25	0.25

- As school allocations are provided, Chart 3B will show the applicants their remaining balance to indicate that all funds have been assigned.

Title I Fiscal Information

- The Title I Fiscal Information section of the application also includes a series of drop-down and/or short response questions designed to elicit information specific to the LEA/charter school and the method(s) used to distribute its Title I funds.

Title I Fiscal Information - Distribution of Funds (Part 5 of 6)

5 Are there any school building attendance areas with greater than 75% poverty rate?

Report Title: LEA Poverty 75 Percent

Please Select ▼

6 Will the LEA serve high schools with 50 percent or more poverty before it serves any elementary or middle schools with a poverty percentage at or below 75 percent?

Report Title: LEA Poverty 50 Percent

Please Select ▼

7 Please identify the ranking system used by the district.

Report Title: LEA Ranking System

Please Select ▼

Title I Fiscal Information

18 Identify by name each Neglected facility located in the district. Click on "Add Row" as needed to include additional facilities.

Name of Facility	Type of Facility	Child Count (Oct. 2017) (#)	Facility Allocation (\$)	Neglected & Delinquent Affirmation of Consultation and Proposed Expenditures Form
<input type="text" value="Sandringham"/>	<input type="text" value="Group Home"/>	<input type="text" value="4"/>	<input type="text" value="4,500"/>	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Add Another Upload"/>
<input type="text" value="Clarence House"/>	<input type="text" value="Special Act"/>	<input type="text" value="2"/>	<input type="text" value="2,200"/>	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Add Another Upload"/>

- For some LEAs, a portion of Title I, Part A funds were generated to support Neglected facilities located within the district's boundaries.
- If this is the case, the applicant should provide information for each facility, including a completed affirmation of consultation form.
- In addition, LEAs should indicate whether formal agreements exist between the district and each of the facilities.

(Please Note - If an LEA has no Neglected facilities within its boundaries, please skip these questions and click on "Save" or "Save & Continue")

19 Does the LEA have a formal written agreement with each Neglected facility located within the LEA's geographic attendance area? *

Yes, the LEA has a formal written agreement with each Neglected facility.

No, the LEA does not have a formal written agreement with each Neglected facility.

Next Steps....

- The “*Consolidated Application for ESSA-Funded Programs*” is published in the Business Portal, with submissions due as delineated in the *Submission Instructions* section.
- Superintendents/CEOs and district staff should have received a system generated from conappta@nysed.gov notifying them that the application is now live.
- Additional webinars and guidance documents have been issued by the Title I School and Community Services Office to provide on-going support and technical assistance.
- District staff should visit the NYSED Business Portal to ensure that user accounts and existing applications are up-to-date <http://portal.nysed.gov>.

NYSED Support

- TECHNICAL SUPPORT

- Please contact the SEDDAS Help Desk at SEDDAS@nysed.gov to resolve any questions related to user accounts, password resets, the SEDDAS application, and assistance with the Business Portal itself.

- SURVEY CONTENT SUPPORT

- Please contact the Title I School and Community Services Office at (518) 473-0295 or via email at conappta@nysed.gov if you have any questions or concerns regarding the content of the application/survey.

Thank You for Your Continued Collaboration!

- For Additional Guidance and Support, please visit the Consolidated Application for ESSA-Funded Programs website



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