Consolidated Application for ESSA-Funded Programs

Online Application Process – Private School Consultation
Consolidated Application for ESSA-Funded Programs - AGENDA

• Every Student Succeeds Act (ESSA)
  • Accessing the Application
  • Private School Consultation
• Next Steps and NYSED Support
Consistent with the requirements outlined in the Every Student Succeeds Act (ESSA), the New York State Education Department (NYSED) has developed its online Consolidated Application to support the timely administration of ESSA-funded programs to LEAs across the state.

The application remains streamlined to focus on the required assurances from Section 8306 of ESSA, as well as programmatic and fiscal information that staff have determined is necessary to properly administer each program.

The on-line platform dramatically improves NYSED’s capacity to collect and analyze district-provided data in a timely manner, and then utilize that data to provide targeted support to LEAs as part of shared continuous improvement efforts.
Accessing the Application

• To access the Business Portal and for additional guidance and support, please visit our web-site at: [http://www.nysed.gov/essa/schools/consolidated-application](http://www.nysed.gov/essa/schools/consolidated-application)

• Additionally - if the applicant has questions about various portions of the application, webinars are available, as well as additional resources, forms and other technical assistance materials.
Consultation and Collaboration

• For private schools located within the district, a template/sample letter has been developed to assist the LEA as it reaches out to consult and collaborate with private school representatives.

Dear [Private School Officer’s Name]

The Elementary and Secondary Education Act (ESEA) provides services to public and private school children, teachers, and parents. As a public school located within our district’s geographic catchment area, your students, teachers, and parents may be eligible for federal education services under ESEA programs.

Please see the description of each ESEA program outlined in Section 1 of the attached 2019-2020 Written Affirmation of LEA Consultation with Private School Officials form. If you are interested in participating in one or more of the ESEA-funded programs during the 2019-2020 school year, please complete and return copies 1 and 2 of the form no later than [insert date, at least 10 days after receipt of letter]. You may return the form by mail to [insert address] or by email to [insert email address], at your option.

If you are interested in participating in one or more of the ESEA programs, you will work together to complete Sections 1, 2, 3, and 4 of the form. When we receive your form, I will contact you about our first consultation meeting, which is planned for [insert date or at least 10 days after form is due].

If you have any questions, please contact me at [insert phone number and e-mail address]. I look forward to hearing from you soon.

Sincerely,

[Signature]

[Date]

A similar letter has been developed to assist an LEA as it consults and collaborates with schools located outside of the geographic catchment area that serve students living within the district.

• The LEA should maintain a record of these communications as well as other consultation affirmation forms, meeting minutes, and agendas to ensure it has met the obligations surrounding private school outreach regarding federal programs.
Consultation and Collaboration

Both the LEA and the private school should carefully read through the background information in its entirety.

The private school contact should indicate its intention for each program area, as applicable, by checking the appropriate box.

The private school administrator should sign and date the form before returning it to the LEA.

Regardless of whether the private school intends to participate in one or more of the federal programs or not, it should complete the contact information portion of the document before signing and returning it to the LEA.

For each ESSA program below, private school officials should indicate their intent to participate by marking the most appropriate box.

Please note that due to eligibility criteria, a district may not participate in each of the programs listed below.

Title I, Part A – Improving Basic Programs Operated by Local Educational Agencies (LEA)

Yes, I am interested in participating in Title I, Part A during the 2019-20 school year.

No, I am not interested in participating in Title I, Part A during the 2019-20 school year.

No, I have no eligible Title I students at this time.

The Title I, Part A federal program provides services to both public and private school children who need additional instruction in Title I eligible school attendance areas. Title I, Part A supports supplementary instructional programs for third-party contractors to students who are educationally disadvantaged and failing, or at risk of failing, to

• learn the basic English language and English language arts;
• learn the basic mathematics;
• learn the basic science and technology instruction;
• learn the basic social studies;
• learn the basic health and safety;
• learn the basic career and technical education;
• learn the basic fine arts;
• learn the basic physical education;
• learn the basic community and civic education; and
• learn the basic life skills.

The Title I, Part A federal program provides services to both public and private school children who need additional instruction in Title I eligible school attendance areas. Title I, Part A supports supplementary instructional programs for third-party contractors to students who are educationally disadvantaged and failing, or at risk of failing, to...
If the private school has elected to participate in one or more of the programs, the LEA must consult with the private school in order to complete the remaining sections of the affirmation document as applicable. The LEA should submit, as part of its Consolidated Application for ESSA-Funded Programs, completed and signed copies of the appropriate sections.
Next Steps…

- The “Consolidated Application for ESSA-Funded Programs” is published in the Business Portal, with submissions due as delineated in the Submission Instructions section.

- Superintendents/CEOs and district staff should have received a system generated from conapppta@nysed.gov notifying them that the application is now live.

- Additional webinars and guidance documents have been issued by the Office of ESSA-Funded Programs to provide on-going support and technical assistance.

- District staff should visit the NYSED Business Portal to ensure that user accounts and existing applications are up-to-date http://portal.nysed.gov.
NYSED Support

• **TECHNICAL SUPPORT**
  • Please contact the SEDDAS Help Desk at SEDDAS@nysed.gov to resolve any questions related to user accounts, password resets, the SEDDAS application, and assistance with the Business Portal itself.

• **SURVEY CONTENT SUPPORT**
  • Please contact the Office of ESSA-Funded Programs at (518) 473-0295 or via email at conapppta@nysed.gov if you have any questions or concerns regarding the content of the application/survey.

Thank You for Your Continued Collaboration!

• **For Additional Guidance and Support**, please visit the [Consolidated Application for ESSA-Funded Programs website](#).