



New York State  
EDUCATION DEPARTMENT  

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Knowledge > Skill > Opportunity

# Consolidated Application for ESSA-Funded Programs

Online Application Process – *Federal/State Assurances and  
Consultation/Collaboration*

**TITLE I SCHOOL AND COMMUNITY SERVICES OFFICE**

# Consolidated Application for ESSA-Funded Programs - AGENDA

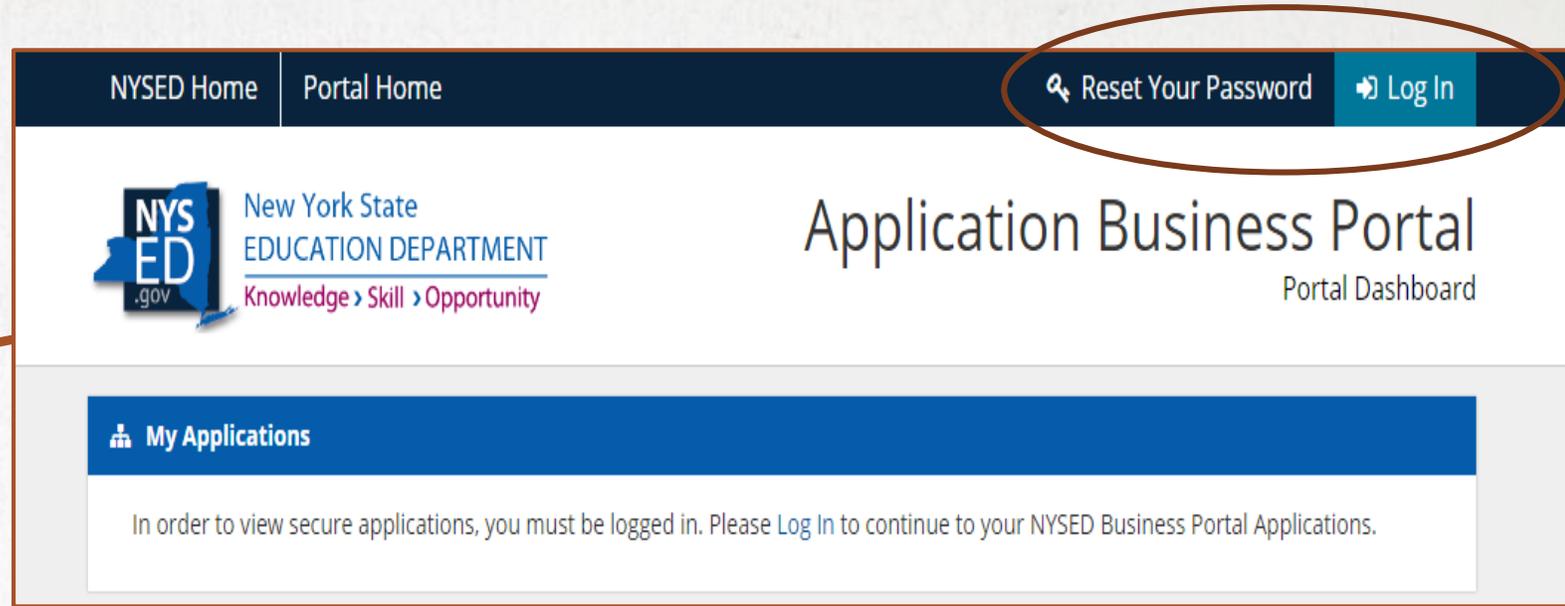
- Every Student Succeeds Act (ESSA)
  - Accessing the Application
- Section 8306 Federal Assurances
  - Federal and State Assurances
  - Consultation & Collaboration
- Next Steps and NYSED Support

# Every Student Succeeds Act (ESSA)

- Consistent with the requirements outlined in the Every Student Succeeds Act (ESSA), the New York State Education Department (NYSED) has developed its online Consolidated Application to support the timely administration of ESSA-funded programs to LEAs across the state.
- The application remains streamlined to focus on the required assurances from Section 8306 of ESSA, as well as programmatic and fiscal information that staff have determined is necessary to properly administer each program.
- The on-line platform dramatically improves NYSED's capacity to collect and analyze district-provided data in a timely manner, and then utilize that data to provide targeted support to LEAs as part of shared continuous improvement efforts.

# Accessing the Application

- The NYSED Business Portal may be accessed at <http://portal.nysed.gov>
- If necessary, users should select “*Reset Your Password*”, and then follow the instructions to restore their access.



- Users may select “*Log In*” and log-in directly to enter the portal and view applications/surveys.

# Accessing the Application

- After logging in, select “*SED Monitoring and Vendor Performance System*”.



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## My Applications

- > **SEDDAS User Guide**
- > SED Delegated Account System (SEDDAS)
- > SED Monitoring and Vendor Performance System

Dashboard for [User Name]

### Welcome Message

Welcome to the NYSED Survey System (SEDMonitoring). You are seeing this page as you have been assigned Surveys by Multiple Areas. Please select a System from the list below to view Surveys for that System.

### Systems you are associated with

System	Actions
MVPs	<a href="#">View Surveys for MVPs</a>
Office of Early Learning	<a href="#">View Surveys for Office of Early Learning</a>
Race to the Top	<a href="#">View Surveys for Race to the Top</a>
Title 1 School and Community Services	<a href="#">View Surveys for Title 1 School and Community Services</a>

- Click on “*View Surveys for Title 1 School and Community Services*” to access surveys issued from our office.

# Section 8306 Federal Assurances

The screenshot displays a web application interface. On the left is a 'Survey Navigation' panel with a list of sections: Introduction (checked), Assurances & Consultation (checked), Section 8306 Assurances (highlighted with a right arrow), State and Federal Assurances (checked), Consultation & Collaboration (checked), ESSA Programs (warning icon), Equitable Services (checked), Budgets/Narratives (checked), and Submission Summary (checked). An orange arrow points from the 'Section 8306 Assurances' item to the main content area. The main content area has a top bar with 'Save' and 'Save & Continue' buttons. Below is a 'Section 8306 Assurances Instructions' panel containing text about LEA requirements and a reference to the 'Documents' panel. An orange arrow points from the text 'Please refer to the Documents panel...' to the 'Documents' panel in the navigation list.

- The Section 8306 Assurances section of the application may be accessed by selecting it from the *Survey Navigation* panel.

- The *Documents* panel, also located along the left-hand side of the application, contains ESSA statutes and a comprehensive set of application assurances for LEA reference.

# Section 8306 Federal Assurances

- The items in this section come directly from Section 8306 of federal statute.
- Each item is identified by its specific subsection.

**Section 8306 Assurances** Edit Group Details Delete Group

SEC. 8306 [20 U.S.C. 7846] – Any applicant, other than a state education agency that submits a plan or application under this Act, shall have on file with the state education agency a single set of assurances, applicable to each program for which a plan or application is submitted, that provides the following:

**1** The LEA assures that each program will be administered in accordance with all applicable statutes, regulations, program plans and applications.  
SEC. 8306. [20 U.S.C. 7846](a)(1) \*

Report Title: Federal Assurance 1

YES, the LEA provides the above assurance.

Edit Question Delete + Add Question Above + Add Sub-Question + Add Conditional Page Copy Move

**2** The LEA assures that the control of funds provided under such programs and title to property acquired with program funds will be in a public agency or in an eligible private agency, institution, organization, or Indian Tribe, if the law authorizing the program provides for assistance to those entities.  
SEC. 8306. [20 U.S.C. 7846](a)(2)(A) \*

Report Title: Federal Assurance 2A

YES, the LEA provides the above assurance.

Edit Question Delete + Add Question Above + Add Sub-Question + Add Conditional Page Copy Move

- Each item of this section of the application is required, as indicated by a red asterisk.
- When saving, an error message will appear if a required question has gone unanswered.

- Note – an application cannot be submitted if an unanswered item has not been addressed.

# State and Federal Assurances

The screenshot displays a web application interface. On the left is a 'Survey Navigation' panel with a list of sections: Introduction, Section 8306 Assurances, State and Federal Assurances (highlighted with a green bar and a sub-item 'State and Federal Assurances'), Consultation/Collaboration, Fiscal Information, Program Information, and Accountability Information. Below this is a box for '2017-18 LEA Application for ESSA-Funded Programs Instructions'. The main content area features a 'Previous' button, a title 'State and Federal Assurances Instructions', and two paragraphs of text. The first paragraph states that LEAs must complete all sections, and incomplete ones are highlighted in red. The second paragraph refers to the Supporting Documents section for additional information, specifically mentioning 'Application Assurances' and 'ESSA Statute'. A 'State and Federal Assurances' section header is visible at the bottom of the main content area. Two orange arrows point from the text on the right to the highlighted menu item and the 'Additional information' text in the screenshot.

- Similar to the Section 8306 Assurances section, the *Documents* panel contains ESSA statutes and a comprehensive set of application assurances that should be referred to for additional information.

- The State and Federal Assurances section of the application may be accessed by selecting it from the *Navigation Panel*.

# State and Federal Assurances

- This section of the application consists of multiple assurance groups – from general state and federal assurances, to specific program assurances. Each group is labeled at the top.

## State and Federal Assurances

1 The following assurances and certifications are a component of your application. By responding "YES" to this item, you are ensuring accountability and compliance with applicable State and federal laws, regulations, and grants management requirements.

### Federal Assurances and Certifications, General:

- Assurances – Non-Construction Programs
- Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters
- Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

### Federal Assurances and Certifications, ESEA:

The following are required as a condition for receiving any federal funds under the Elementary and Secondary Education Act.(ESEA)

- ESEA Assurances
- School Prayer Certification

Please refer to "Application Assurances" in the Supporting Documents section of this survey for a complete listing of assurances and certifications for Federal Program funds.

\*

YES, the LEA provides the above assurances.

## Title I Assurances

2 ESSA Section 1112(c) requires each local educational agency plan shall provide assurances that the local educational agency will:

- (1) ensure that migratory children and formerly migratory children who are eligible to receive services under this part are selected to receive such services on the same basis as other children who are selected to receive services under this part;
- (2) provide services to eligible children attending private elementary schools and secondary schools in accordance with section 1117, and timely and meaningful consultation with private school officials regarding such services;
- (3) participate, if selected, in the National Assessment of Educational Progress in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational Progress Authorization Act (20 U.S.C. 9622(b)(3));
- (4) coordinate and integrate services provided under this part with other educational services at the local educational agency or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, in order to increase program effectiveness, eliminate duplication, and reduce fragmentation of the instructional program;

- Each item in this section of the application is required, and must be addressed before an applicant can submit.



# Consultation and Collaboration

- All applicants are required to provide evidence of consultation and collaboration with appropriate stakeholder groups by uploading the “Consultation and Collaboration Documentation” form(s).

(Please note - A separate consultation process is required for private schools. This process will be addressed in the *Equitable Services* section of the application)

**Consultation & Collaboration**

Please refer to the *Documents* panel along the left of the application for additional information and access to forms and worksheets. Specific to this section, please refer to the “*2018-19 Consultation and Collaboration Documentation*” form for additional information.

1 The Every Student Succeeds Act (ESSA) contains several provisions requiring LEAs to consult and/or collaborate with various groups in the development of the LEA's application/program with respect to each Title. Please identify individuals from the appropriate constituency groups using the *2018-19 Consultation/Collaboration Form(s)*, and upload completed forms with original signatures.

**PLEASE NOTE:** Multiple forms may be uploaded as needed to accommodate all stakeholders involved in the consultation and collaboration process.\*

Report Title: Consult Collab

Choose File No file chosen

Add Another Upload

- Constituency groups are listed at the bottom of this section. It is important to take note of each different program area, as some changes have been made.

## Constituency Groups:

- Title I, Part A - Teachers, Principals and/or Administrators, Other School Leaders, Paraprofessionals, Specialized Instructional Support Personnel, Other School Personnel, and Title I Parents
- Title II, Part A - Teachers, Principals and/or Administrators, Other School Leaders, Paraprofessionals, Specialized Instructional Support Personnel, Parents, Community Partners, and Organizations with Demonstrated Expertise
- Title III, Part A - Teachers, Researchers, Principals and/or Administrators, Parents and Family Members, Community Members, Public or Private Entities, and Institutions of Higher Education
- Title IV, Part A - Teachers, Principals, Other School Leaders, Specialized Instruction Support Personnel, Parents, Students, Community-Based Organizations, and Local Government Representatives
- Title V, Part B - Teachers, Other School Staff, Principals and/or Administrators, Parents

**PLEASE NOTE** - Consultation with appropriate private school representatives will be addressed in the *Equitable Services* section of the application using the “*Written Affirmation of LEA Consultation with Private School Officials Form*.”

# Next Steps....

- The “*Consolidated Application for ESSA-Funded Programs*” is published in the Business Portal, with submissions due as delineated in the *Submission Instructions* section.
- Superintendents/CEOs and district staff should have received a system generated from [conappta@nysed.gov](mailto:conappta@nysed.gov) notifying them that the application is now live.
- Additional webinars and guidance documents have been issued by the Title I School and Community Services Office to provide on-going support and technical assistance.
- District staff should visit the NYSED Business Portal to ensure that user accounts and existing applications are up-to-date <http://portal.nysed.gov>.

# NYSED SUPPORT

- TECHNICAL SUPPORT

- Please contact the SEDDAS Help Desk at [SEDDAS@nysed.gov](mailto:SEDDAS@nysed.gov) to resolve any questions related to user accounts, password resets, the SEDDAS application, and assistance with the Business Portal itself.

- SURVEY CONTENT SUPPORT

- Please contact the Title I School and Community Services Office at (518) 473-0295 or via email at [conappta@nysed.gov](mailto:conappta@nysed.gov) if you have any questions or concerns regarding the content of the application/survey.

**Thank You for Your Continued Collaboration!**

- For Additional Guidance and Support, please visit the Consolidated Application for ESSA-Funded Programs website.



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