Consolidated Application for ESSA-Funded Programs

Online Application Process – *Program Budgets and Budget Narratives*

OFFICE OF ESSA-FUNDED PROGRAMS

Consolidated Application for ESSA-Funded Programs - AGENDA

- Every Student Succeeds Act (ESSA)

- Accessing the Application

- Program Budgets & Budget Narratives

- Next Steps

- NYSED Support

New York State
EDUCATION DEPARTMENT
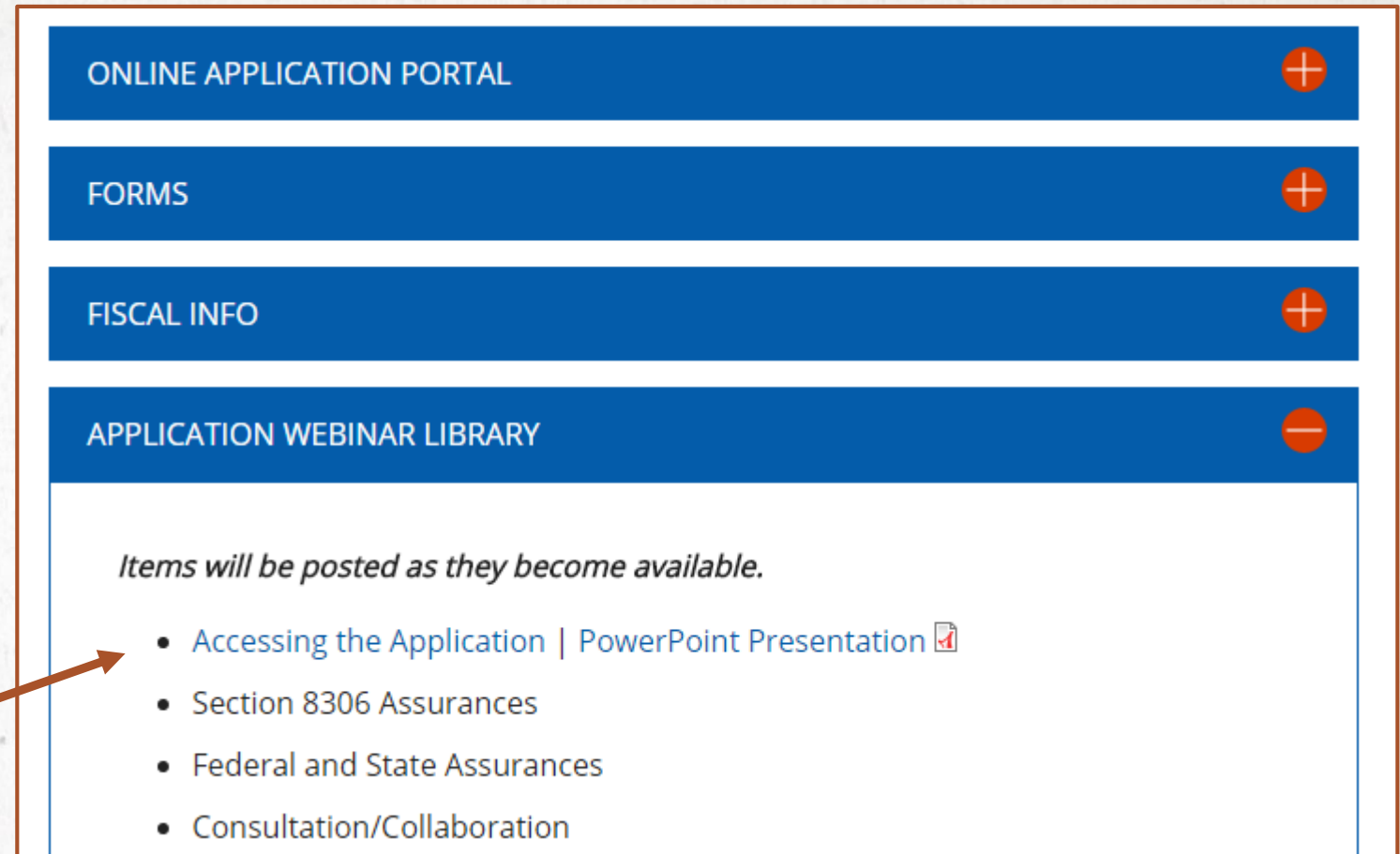Knowledge › Skill › Opportunity

Every Student Succeeds Act (ESSA)

- Consistent with the requirements outlined in the Every Student Succeeds Act (ESSA), the New York State Education Department (NYSED) has developed its online Consolidated Application to support the timely administration of ESSA-funded programs to LEAs across the state.

- The application remains streamlined to focus on the required assurances from Section 8306 of the ESSA, as well as programmatic and fiscal information that staff have determined is necessary to properly administer each program.

- The on-line platform dramatically improves NYSED's capacity to collect and analyze district-provided data in a timely manner, and then utilize that data to provide targeted support to LEAs as part of shared continuous improvement efforts.

Accessing the Application

- To access the Business Portal and for additional guidance and support, please visit our web-site at: http://www.nysed.gov/essa/schools/consolidated-application

- If the applicant has questions about various portions of the application, webinars are available, as well as additional resources, forms and other technical assistance materials.

ONLINE APPLICATION PORTAL

FORMS

FISCAL INFO

APPLICATION WEBINAR LIBRARY

Items will be posted as they become available.

- Accessing the Application | PowerPoint Presentation
- Section 8306 Assurances
- Federal and State Assurances
- Consultation/Collaboration

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Accessing the Application

- After logging in, select "*SED Monitoring and Vendor Performance System*".

- Click on "*View Surveys for Title I School and Community Services*" to access surveys issued from our office.

Accessing the Application

- The "*Consolidated Application for ESSA-Funded Programs*" is found within the Title I School and Community Services Inbox.

- An application can be saved and/or printed as a PDF during any point in the process by clicking on "*Print*".

- Click on "*View*" to open the application and begin/continue to input information.

- (**Please Note** – Multiple users may access the application at one time)

Program Budgets and Program Narratives

- Applicants are asked to complete an FS-10 budget form for <u>each </u>program area for which the LEA is applying for funds.

- Completed Budget Narratives are required for each program area, and should be directly aligned to its corresponding FS-10.

- The purpose of the Budget Narrative is provide sufficient information to appropriately describe proposed budget expenditures.

Program Budgets and Program Narratives

- The 2019-20 allocation for each program area, as entered previously in the application, is found here and should be used to verify the appropriate amount of funds referred to in both the FS-10 and the Budget Narrative.

- This amount should _not_ include any Transferability figures.

Budgets/Narratives Instructions

LEAs are _REQUIRED_ to send signed (blue ink) originals and two hard copies of _each FS-10_ Budget Form to:

Office of ESSA-Funded Programs – Rm 320 EB

RE: 2019-20 Consolidated Application for ESSA-Funded Programs

New York State Education Department

89 Washington Avenue

Albany, NY 12234

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1. The amount of funds shown in the space below reflects the LEA's 2019-20 **Title I, Part A** allocation, as identified previously in the application. This is the amount to be used as the LEA completes Items #2 and #3.

443,804.00

2. Upload a completed and signed copy of the FS-10 Budget for **Title I, Part A.** The FS-10 should represent the 2019-20 allocation only. _(Carryover may be accessed by way of an amendment, separate from this application process, and funds subject to Transferability should not be included in the FS-10 of another program area.)_

Choose File | No file chosen

Add Another Upload

(Please Note - a signed original and two copies must be mailed to NYSED as part of the LEA's application submission).

3. Upload a completed copy of the Budget Narrative for **Title I, Part A.**

(Please Note - an original and two copies must be mailed to NYSED as part of the LEA's application submission).

Choose File | No file chosen

Add Another Upload

- Upload a signed and completed FS-10, and a completed Budget Narrative separately to the corresponding item.

- Signed/completed _hard copies_ of FS-10s and completed Budget Narratives are _required_ to be _mailed_ to NYSD as part of the application process.

Next Steps....

- The "*Consolidated Application for ESSA-Funded Programs*" is published in the Business Portal, with submissions due as delineated in the *Submission Instructions* section.

- Superintendents/CEOs and district staff should have received a system generated from conappta@nysed.gov notifying them that the application is now live.

- Additional webinars and guidance documents have been issued by the Office of ESSA-Funded Programs to provide on-going support and technical assistance.

- District staff should visit the NYSED Business Portal to ensure that user accounts and existing applications are up-to-date http://portal.nysed.gov.

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NYSED Support

- *TECHNICAL SUPPORT*
  - Please contact the SEDDAS Help Desk at SEDDAS@nysed.gov to resolve any questions related to user accounts, password resets, the SEDDAS application, and assistance with the Business Portal itself.

- *SURVEY CONTENT SUPPORT*
  - Please contact the Office of ESSA-Funded Programs at (518) 473-0295 or via email at conappta@nysed.gov if you have any questions or concerns regarding the content of the application/survey.

Thank You for Your Continued Collaboration!

- *For Additional Guidance and Support*, please visit the Consolidated Application for ESSA-Funded Programs website

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